



EASTVALE ACADEMY
A Place Where Dreams Lead The Way
 5337 Hamner Ave. Suite 704, Eastvale CA91752
www.eastvale-academy.com
 951 456 0518

CLASS REGISTRATION

Registration Date					
Student Information					
Name		Nickname		Gender	
Primary Language		Birthday			
Address					
School Attending		Teacher		Grade	
Primary Contact And Release Persons Information					
Parent/Guardian		Parent/Guardian's Primary Language			
Relationship		Cell Phone			
Address					
Work Phone		Email			
Other Emergency Contact					
Name		Cell Phone			
Name		Cell Phone			
Class Selected					
Class Name	Class No.	Class Starts / Ends	Tuition / Service Charge	Fees	Total
Paid with					
<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____ <input type="checkbox"/> Credit Card					
Credit Card Information (If Pay by Credit Card)			<input type="checkbox"/> Monthly Auto Charge	Discount	
Credit Card No.			Expiration Date		
Name on Card			Security Code		
<input type="checkbox"/> VISA <input type="checkbox"/> Master Card				Amount Paid	
Received By:				Balance	
NOTE:					



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AUTHORIZATION FOR MEDICAL TREATMENT OF A MINOR

In the event of a medical issue requiring a physician's care, would you like us to call your family physician?

Yes _____ No _____ If yes, please provide the following information:

Physician's Name: _____ Phone Number: _____

Address: _____ City: _____ State: _____ Zip: _____

WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT

I hereby approve of our child _____'s application for participating the studying and activities of EASTVALE ACADEMY. I (we), _____ authorize, for emergency purposes only, a school-designated employee to transport the above minor by ambulance and consent to any necessary examination, anesthetic, medical diagnosis, surgery or treatment, and/or hospital care to be rendered to the minor under the general supervision of any physician or surgeon licensed to practice medicine in the State of California. I also agree to hold harmless for any accident which occur to our child and waive all liability and loss claims against EASTVALE ACADEMY, its Board of Directors, its officers, its agents and its employees.

REGULATIONS FOR STUDENTS

The following student rules are in effect, although additional rules may be made from time to time, especially for specific activities. We ask parents to go over these rules, then sign and have the child sign them, when the student enrolls.

1. Follow the directions given by the teacher or group leader.
2. Be respectful of others, yourself and the property.
3. Always remain with a teacher or group leader. Any student who is under the age of 16 years old may not be dismissed from the class or exit the academy without teacher/parent's permission.
4. Be responsible for your own belongings and respect the property that belongs to others.
5. Use inside voice and walk in the classrooms and hallway.
6. Use appropriate language.
7. Eastvale Academy strives to provide a warm and welcoming environment for students and families. We expect everyone; adult and children, to behave in a respectful, responsible and caring manner toward one another. Any form of lewd behavior, bullying, aggression, violence, disrespect or foul language will not be tolerated. Clothing, toys, books or any other objects depicting, displaying or supporting any of the aforementioned will not be allowed. Disruptive or disrespectful behavior toward other students or program staff is reason for dismissal.

Parent's signature _____

Date _____



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ENROLLMENT AGREEMENT

Name of Child (First, Middle Initial, Last): _____ Date of Birth: _____

Parent/Guardian Name: _____

Please review each section listed below, then sign and date the last page.

REGISTRATION FEE: I understand that a one time, non-refundable, Registration Fee of **\$25** shall be paid in advance to enroll my child. I understand that I may guarantee my child's enrollment for any program by paying this fee no later than the first day of attendance.

TUITION and MODIFICATIONS CONDITIONS: All tuitions are due before the first class, with a grace period not to exceed seven (7) days. I understand that rates are subject to change with reasonable notice as conditions require.

LATE OR UNPAID TUITION: If payment in full is not received when due, I agree to pay a late payment fee of \$10 per week that tuition is not received. All late fees are subject to change with reasonable notice. I understand that if my account is delinquent for more than one week, I may be asked to withdraw my child until my account is made current. The academy cannot guarantee a child's spot will be held when a child is withdrawn due to non-payment of tuition. Any unpaid tuition fees may be sent to a third-party collection agency.

CHARGES AND PROCEDURE FOR LATE PICK-UP: Eastvale Academy is open from 10 am to 6 pm, Monday through Friday all year, except for holidays. I understand that if I fail to pick up my child by the scheduled closing time, I will be charged a late fee of \$15 per every 15 minutes or portion of fifteen minute period, per child, until the child is picked up.

DISCOUNTS: I understand that if I have more than one child enrolled and attending from my immediate family, a 5% discount from the usual tuition fee is offered to me and is applied to the child(ren) with the lowest tuition rate(s). These discounts are only available to those accounts when full tuition is paid in advance. Discounts are not applicable on any fees or services or special program promotions and cannot be combined with any other discount or promotion.

RETURNED CHECKS: I understand that a processing fee will be charged to my account for all checks which are returned for any reason, and this fee is in addition to any charges that my bank or financial institution may charge me. I understand that any non-sufficient funds checks will be automatically resubmitted electronically up to three times. I further understand that once a check has been processed electronically, the check is no longer negotiable and will not be returned. If more than two checks are returned within a six month period, I will be required to pay by an alternate method of payment for the next six month period.

SIGN-IN AND SIGN-OUT: I agree to sign my child in and out every time using the academy's attendance procedure. If I neglect to do so, I may be charged a maximum fee of \$5.00 per missed sign-in or sign-out. I understand that my child is not permitted to sign him/herself out. I understand that I am required to enter the academy to drop off and pick up my child each time.

ILLNESS: I understand that I will be notified should my child become ill during class(es), and that I will pick up my child promptly, or make arrangements for an authorized emergency contact person to pick up upon such notification. If my child is exposed to or contracts a contagious disease, I agree to notify the academy.

WITHDRAWAL FROM PROGRAM: I understand that I must provide a two (2) week written notice of withdrawal from the program. If this notification is not provided, I agree to pay all tuition and fees for two (2) weeks, whether or not my child attends. I understand that when my child is withdrawn, s/he will only be eligible for re-admission based upon space availability and all other enrollment criteria. If my child is selected for re-enrollment, I will be required to complete an entire new Enrollment Agreement at the current rate and pay a new non-refundable Registration Fee at the current rate. If there is an outstanding balance (including tuition or fees) when my child was withdrawn, I will be required to bring my account current prior to completing a re-enrollment application. I understand all fees (Tuition, Registration or Activity) are non-refundable.



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HOLIDAYS: I understand that the school is closed on the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. I agree that I will not receive a refund, credit or any other allowance for holidays. If a holiday falls on a weekend, it will be observed on either the preceding Friday or the following Monday.

ABSENCES/VACATIONS: I agree to inform the school immediately if my child will be absent on any day. I understand that no allowances, credits, refunds, or make up days shall be made for occasional absences (i.e. sickness). My regularly contracted tuition is due for all weeks when my child attends any part of the week. There is no credit given for single days.

EMERGENCY CLOSING AND INCLEMENT WEATHER INFORMATION: I understand that it is the academy's intention to be open and provide education service every weekday of the year, excluding holidays, but that inclement weather, natural/national disaster or major building issue may disrupt service from time to time. I will contact the academy to ensure that it is open during inclement weather/natural disaster. I agree that in the event that the academy is closed for an extended period of time, I will continue to be responsible for my tuition payments for up to three business days.

MODEL RELEASE: Eastvale Academy, its affiliates, and licensees, may may not use photographs, reproductions, images or sound recordings of my child for advertising, publicity or any other lawful purpose.

PHOTOGRAPHS, VIDEOS AND AUDIO TAPES: I understand and agree that, in consideration for being allowed to photograph, videotape or audio record my child on company property, I shall only use such recording for lawful and private home use, and will not publish, publicly display or sell such recordings. I also understand that I must have written permission before capturing any image of the other children in the school or staff.

Parent's signature _____

Date signed _____